



## CT

### ***Questions the Central Scheduler May ask when scheduling an exam:***

WHAT INSURANCE DOES THE PATIENT HAVE AND DOES IT REQUIRE PRE-CERTIFICATION? IF YES, TYPE NUMBER HERE.

HAS PATIENT HAD A PREVIOUS CT CHEST? IF NOT THIS CAN NOT BE SCHEDULED.

ARE YOU SURE YOU WANT AN ABDOMEN ONLY? THIS EXAM STOPS AT THE TOP OF THE CREST OR BELLY BUTTON.

IS THE PHYSICIAN ORDERING ANY ORAL SEDATION FOR THIS EXAM? IF YES, ORDER PROCEDURE "ORAL SED" TO ENSURE A NURSE IS PRESENT DURING THIS EXAM.

HAS THE PATIENT HAD A BLOOD TEST IN THE LAST 30 DAYS FOR BUN/CREATININE/GFR LEVELS? IF YES, PLEASE FAX RESULTS TO WITH SCRIPT TO 217 479 5875. IF BUN NOT DONE W/IN 30 DAYS, BUN DOES NOT NEED TO BE ORDERED BY DOCTOR'S OFFICE.

IS THE PATIENT ALLERGIC TO IODINE/IVP CONTRAST? IF YES, PLEASE CALL THE IMAGING DEPT. EXT 3371.

HAS THE PATIENT HAD A RECENT IMAGING EXAM TO THE AREA OF INTEREST? WAS IT DONE HERE? IF NOT, INSTRUCT PATIENT TO BRING FILMS WITH THEM THE DAY OF THEIR EXAM. HAVE OUTSIDE REPORT FAXED WITH THE SCRIPT TO 479-5875 BEFORE THE DAY OF EXAM.

PLEASE HAVE THE PATIENT BRING A CURRENT LIST OF MEDICATIONS THEY ARE TAKING TO INCLUDE NON-PRESCRIPTION AND HERBAL MEDICINES.

IS THIS EXAM TO BE PERFORMED ON THE PATIENT'S RIGHT OR LEFT SIDE?

DO YOU WANT ORAL CONTRAST GIVEN FOR THIS EXAM? IF YES, INSTRUCT PATIENT TO PICK UP DRINK ANY TIME BEFORE THE EXAM OR ARRIVE TWO HOURS BEFORE THEIR SCHEDULED EXAM.

IS PATIENT A DIABETIC? IF YES, AND TAKING ONE OF THE FOLLOWING: GLUMETZA, JANUMET, GLUCOPHAGE, GLUCOPHAGE XR, FORTAMET, FIOMET, ACTOPLUS MET, GLUCOVANCE, METFORMIN, AVANDMENT, OR METAGLIP REMIND PATIENT TO DISCONTINUE MED FOR 48 HOURS POST EXAM.

DO YOU WANT IV CONTRAST GIVEN FOR THIS EXAM? IF YES, ANSWER THE FOLLOWING QUESTIONS.

HAVE YOU INFORMED THE PATIENT/DOCTOR'S OFFICE THAT A COAG PROFILE SHOULD BE PERFORMED WITHIN 48 HOURS PRIOR TO THIS EXAM?

IS THE PRE CONTRAST EXAM A STONE PROTOCOL?



HAVE YOU INSTRUCTED THE PATIENT/DOCTOR'S OFFICE TO STOP TAKING ASPIRIN OR BLOODTHINNER 3 DAYS PRIOR TO THIS EXAM?

PLEASE INFORM PATIENT THAT THEY MAY BE MONITORED FROM 1 HOUR TO OVERNIGHT DEPENDING ON EXAM OUTCOME.

IS THIS A MULTI PHASE LIVER OR KIDNEY CT SCAN? IF YES PLEASE SPECIFY?

IS DRAINAGE DIAGNOSTIC OR THERAPEUTIC? IF DIAGNOSTIC LAB ORDERS NEED TO BE WRITTEN ON THE SCRIPT FOR LAB.

IS THE CATHETER TO BE REMOVED OR LEFT IN?

ARE YOU SURE YOU WANT A PELVIS ONLY? THIS EXAM SCANS ONLY THE PELVIC ANATOMY, NOT THE ABDOMINAL ORGANS.



**CT ABDOMEN W/CONTRAST**

**Appointment Date/Time:** \_\_\_\_\_

**Instructions:**

**Please arrive 15 minutes prior to appointment time.**

**Please allow up to 30 minutes for this exam.**

**Blood work may be ordered prior to the exam. If possible, this blood work should be done before the day of your CT exam. If you must have blood work the day of your CT you should contact the Imaging Department to determine when you should arrive at the laboratory, call 217-245-9541 ext 3311**

**ORAL CONTRAST - YOU SHOULD HAVE NOTHING BY MOUTH, EXCEPT FOR CT ORAL CONTRAST FOR 5 HOURS PRIOR TO CT EXAM. YOU MUST BEGIN DRINKING THE ORAL CONTRAST 1 HOUR BEFORE THE START OF THE EXAM. YOU MAY PICK UP ORAL CONTRAST ANY TIME BEFORE YOUR EXAM OR ARRIVE 1 HOUR BEFORE EXAM TIME.**

**PLEASE BRING A LIST OF ALL YOUR CURRENT MEDICATIONS, INCLUDING OVER THE COUNTER AND HERBALS.**

**IF YOU ARE BREASTFEEDING- YOU WILL NEED TO STOP FOR 24 HOURS AFTER THE EXAM IF IV CONTRAST WAS GIVEN.**

**IF YOU ARE PREGNANT THE TEST CANNOT BE PERFORMED.**

Please be sure you bring the physician's order with you on the day of your exam or have your physician fax it to: 217-479-5875

If you have any questions regarding your test please call the CT dept at 217-245-9541 ext 3311. If you have questions regarding your appointment time or need to reschedule, please call Central Scheduling at 217-479-5696.

The Central Scheduling Department hours are Monday – Friday 7am – 5:30pm.



**CT ABD/PELVIS W/CONTRAST**

Appointment Date/Time: \_\_\_\_\_

**Instructions:**

**Please arrive 15 minutes prior to appointment time.**

**Allow up to 30 minutes for this exam.**

**Blood work may be ordered prior to the exam. If possible, this blood work should be done before the day of your CT exam. If you must have blood work the day of your CT you should contact the Imaging Department to determine when you should arrive at the laboratory, call 217-245-9541 ext 3311**

**ORAL CONTRAST-YOU SHOULD HAVE NOTHING BY MOUTH, EXCEPT THE CT ORAL CONTRAST, FOR 6 HOURS PRIOR TO THE CT EXAM. YOU MUST BEGIN DRINKING THE ORAL CONTRAST 2 HOURS BEFORE THE START OF YOUR EXAM. YOU SHOULD FINISH THE CONTRAST WITHIN THE FIRST HOUR. YOU MAY PICK UP THE ORAL CONTRAST ANYTIME BEFORE YOUR EXAM AT THE IMAGING DEPARTMENT OR ARRIVE 2 HOURS BEFORE EXAM TIME.**

**PLEASE BRING A LIST OF YOUR CURRENT MEDICATIONS, INCLUDING OVER THE COUNTER AND HERBALS.**

**IF YOU ARE BREASTFEEDING YOU WILL NEED TO STOP FOR 24 HOURS AFTER THE EXAM IF IV CONTRAST IS GIVEN.**

**IF YOU ARE PREGNANT THIS TEST CANNOT BE PERFORMED.**

Please be sure you bring the physician order with you on the day of your exam or have your physician fax it to: 217-479-5875

If you have any questions regarding your test please call the CT dept at 217-245-9541 ext 3311. If you have questions regarding your appointment time or need to reschedule, please call Central Scheduling at 217-479-5696.

The Central Scheduling Department hours are Monday – Friday 7am – 5:30pm.



**CT (General)**

**Appointment Date/Time:** \_\_\_\_\_

**Instructions:**

**Please arrive 15 minutes prior to appointment time.**

**Allow up to 30 minutes for this exam.**

**You may be given an IV contrast for your exam.**

**PLEASE BRING A LIST OF YOUR CURRENT MEDICATIONS, INCLUDING OVER THE COUNTER AND HERBALS.**

**IF YOU ARE PREGNANT THIS TEST CANNOT BE PERFORMED.**

**IF YOU ARE BREASTFEEDING YOU WILL NEED TO STOP FOR 24 HOURS AFTER THE EXAM IF GIVEN IV CONTRAST.**

Please be sure you bring the prescription with you on the day of your exam or have your physician fax it to: 217-479-5875

If you have any questions regarding your test please call the CT dept at 217-245-9541 ext 3311. If you have questions regarding your appointment time or need to reschedule, please call Central Scheduling at 217-479-5696.

The Central Scheduling Department hours are Monday – Friday 7am – 5:30pm.